

**International Cotton Advisory Committee
64th Plenary Meeting
25th – 29th September 2005
Accommodation Booking Form**

Accommodation has been reserved in a selection of hotels for delegates attending the International Cotton Advisory Committee meeting in Liverpool next September'05. Prices quoted are per room per night and include VAT @ 17.5%

Hotel Accommodation and Rates

Ref No	HOTEL	Rating	Distance from Conference Centre	Single B&B	Double B&B
1	Holiday Inn Hotel City Centre	3	Opposite Conference Centre	£ 99.00	£100.00
2	Travel Inn Metro (25 th -30 th only)	3	10 minutes walk from Conference Centre	£ 59.90	£ 66.85
3	Crowne Plaza	4	15 minutes walk from Conference centre	£150.00	£162.00
4	Radisson SAS (25 th -30 th only)	4	15 minutes walk from Conference centre	£140.00	£150.00
5	Express by Holiday Inn		20 minutes walk from Conference Centre	£ 70.00	£ 70.00
6	Thistle Hotel	4	15 minutes walk from Conference centre	£ 86.00	£ 96.00
7	Gladstone Hotel	3	5 minutes walk from Conference Centre	£90/£135 Superior	

(Please note that the Holiday Inn is now fully booked and the Travel Inn and Radisson are only available on the dates shown)

To book your accommodation please fill in the form and return it to:

**The Accommodation Booking Office
The Mersey Partnership Conference Bureau
12 Princes Parade
Pier Head
Liverpool
L3 1BG**

Tel: +44 (0) 845 601 1125

Fax: +44 (0) 151 227 2621

E: conferences@merseyside.org.uk

Please indicate your first two choices of accommodation on the booking form. Wherever possible we will provide you with the accommodation of your choice, although sometimes substitution is necessary. In that event we will book you accommodation of similar standard and price range.

Your credit card number is required to guarantee the room, but no monies are taken from your card as this should be made to the hotel on check-in. Please refer to the terms and conditions of booking. If you do not have a credit card please contact The Mersey Partnership for further information.

You are advised to return the form as soon as possible and no later than **Friday 12th August 2005** as we cannot guarantee availability after this date but assistance will be given to find accommodation.

For tourism and information on these hotels please click on www.visitliverpool.com



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Delegate details

Please give details of every person in your party:

Mr/Mrs/Ms	Initial	Surname	Room type	No Persons	Arrival Date	Departure Date

If you are attending the ICA dinner on the 30th September, please state who you were invited by :

HOTEL CHOICE

1st Choice: _____

2nd Choice: _____

NAME AND ADDRESS TO WHOM CONFIRMATION SHOULD BE SENT

DAYTIME TEL No _____

FAX No _____

e-mail: _____

SPECIAL REQUESTS: _____

(these will be passed onto your accommodation provider on your behalf)

Payment details

Please note these details are to secure accommodation only - no payments will be taken either by The Mersey Partnership or your accommodation provider. You will be asked for payment when you check into your hotel. Unless your organisation has a account, Hotels cannot invoice guests after their stay.

CREDIT/DEBIT CARD TYPE: _____

CARD NUMBER:

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EXPIRY DATE:

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