



INTERNATIONAL COTTON ADVISORY COMMITTEE

1629 K Street NW, Suite 702, Washington, DC 20006 USA
Telephone (202) 463-6660 • Fax (202) 463-6950 • e-mail secretariat@icac.org



Vacancy notice for the post of Head of the Technical Information Section

Background

1. The Executive Director presents his compliments and wishes to inform Members of an opening for the post of Head of the Technical Information Section.
2. The job description for the post, together with the necessary information for applicants, is attached.
3. You are kindly requested to bring this vacancy notice to the attention of qualified candidates in your country.
4. Applications should be addressed to the Executive Director (sette@icac.org), accompanied by a Curriculum Vitae (including list of publications, international conferences attended, three significant achievements, any patents received, national and international recognitions), recent photograph and contact information for three references, not later than **31 August 2016**.
5. Applications received by the closing date will be reviewed and selected candidates will be contacted for an electronic interview. Candidates selected for the next stage will be interviewed via Skype. A face-to-face interview will be conducted to make a final decision.
6. The successful applicant will join the ICAC Secretariat in Washington effective March 1, 2017.

JOB DESCRIPTION

Responsible to the Executive Director for all activities related to the organization's Technical Information Section, such as: dealing with production research issues related to cotton; providing updates on production research; facilitating communications among researchers; and bringing researchers together. Main duties include: publishing and editing ICAC publications (*ICAC Recorder*, *Survey of the Cost of Production of Raw Cotton*; *Current Research Projects in Cotton*; and *Survey of Cotton Production Practices* and others); supporting four Regional Research Networks; and organizing and coordinating events (World Cotton Research Conference, specialized conferences, seminars and other cotton-related events). The position provides a leadership opportunity in the world cotton research community and ICAC is looking for a highly skilled professional.

Required skills and experience

Critical knowledge, skills and experience

- At least 10 years of progressively responsible relevant experience in cotton, with a minimum of 5 years in field research.
- At least 10 publications on cotton in recognized national and international journals.
- Strong writing and communication skills.
- Strong computer skills and sound knowledge of PC software and applications.
- Ability to work in an international environment and provide a leadership role in the world cotton research community.

Education

- Ph.D. degree in agriculture sciences or related field, including biotechnology/molecular breeding.

Languages

- Fluency in written and oral English.
- Intermediate knowledge of one or more of the other official languages of the ICAC (Arabic, French, Russian and Spanish) is desirable.

Other

- Citizen of an ICAC member country. ICAC staff members, as well as their spouses and dependents under 23 years of age, are eligible for G-4 visas to the United States.

Salary: Salary will be competitive and commensurate with experience and qualifications.

Benefits include: health (including dental and vision) insurance, long-term disability and life insurance, as well as relocation allowance.