



# **62nd PLENARY MEETING**

**of the**

# **INTERNATIONAL COTTON ADVISORY COMMITTEE**

**GDANSK, POLAND**

**SEPTEMBER 7–12, 2003**

## INTRODUCTION

On behalf of the Government of Poland, the Gdynia Cotton Association takes great honor and pleasure to host the 62<sup>nd</sup> Plenary Meeting of the International Cotton Advisory Committee in Gdansk, one of our oldest and most charming cities, at the Wybrzeze Theatre on September 7 to 12, 2003. Poland will be the first cotton consuming country to host a plenary meeting in eleven years. The meeting, whose theme will be *The World of Cotton: Developments and Remedies*, will discuss subjects vital for every sector of the cotton industry. We expect the presence of many guests and wish them a very successful meeting.

We are convinced that the issues encountered by cotton consuming countries, and their expectations and hopes, will be included in the general discussion, giving rise to global solutions regarding specific technical problems facing the industry.

Poland is situated on the crossroads of the East-West and North-South and used to be the focal point of many trading businesses between various parts of Asia and Europe.

We offer you the experience of history and the freshness of an emerging free economy.

The Polish Organizing Committee

## SITE OF THE MEETING

The 62<sup>nd</sup> Plenary Meeting of the ICAC will be held at the Wybrzeze Theatre in Gdansk, Poland. Please note that registration on Sunday 7 September will take place at the Mercure Hevelius Hotel, where accommodations have been booked. After 7 September, registration will take place at the Wybrzeze Theatre.

Gdansk, historically called Gdansk Pomerania and seated in one of the largest and most varied regions of the Polish lowlands, is described as “chequered land” because of its characteristic half-timbered type of unique rural architecture. Its old villages in the countryside create a beautiful and exceptional landscape and the region is the world’s heart of amber crafts.

Poland is one hour back to Greenwich meantime. The climate is mild, and temperatures in September usually range between 13–20<sup>o</sup> C during the day, and around 7<sup>o</sup>C at night. Occasional rains may fall, with piercing winds. Jackets and sweaters are recommended, as well as scarves or shawls for throat protection. A business suit will be needed for all official meetings and sessions.

## HOTEL

All accommodations have been reserved in the Mercure Hevelius Gdansk Hotel. Bookings should be made directly with the hotel as stated on the hotel reservation form attached. It is recommended to make reservations no later than 15 July; after this date, reservations will be confirmed subject to availability. Also attached are forms to reserve transportation from and to the airport, and to book tours, which should be sent directly to Orbis Travel. ICAC will not handle hotel and tour reservations.

## REGISTRATION

Participants are asked to register for the plenary meeting directly on the Internet at [www.icac.org](http://www.icac.org). If Internet access is not available, send registration forms to the ICAC Secretariat, 1629 K Street, NW, Room 702, Washington, DC 20006-1636, USA, or to fax (202)463-6950. Documents and meeting badges may be picked up at the Secretariat Registration/Information Desk at the Mercure Hevelius on Sunday, September 7, from noon to 7:00 pm, and at the Wybrzeze Theatre during the week. Two sets of meeting documents will be provided to each member government delegation. One set of documents will be provided to non-member government delegations and international organizations.

Observers are required to pay a registration fee of US\$375.00, which provides a set of documents and participation in all meeting events except meetings of the Steering Committee and the Drafting Group.

## COPIES OF PRESENTATIONS

Delegations should bring copies of country reports and other planned statements for distribution (a minimum of 50 to allow one copy per delegation or 400 for one copy for each participant). It would be appreciated if copies of planned statements could be made available in advance to the Secretariat for distribution to interpreters. It would be of help if presentations and country reports were e-mailed, or be made available to the Secretariat on floppy discs or in original printouts before or at the meeting for publication in the proceedings. Please follow instructions given in the “ICAC Guide for Presenters.”

## VISAS AND TOURS

Citizens of the following countries do not need a visa to enter Poland:

Argentina, Austria, Belgium, Bolivia, Bulgaria, Brazil, Chile, Costa Rica, Croatia, Cyprus, Czech Republic, Denmark, Ecuador, Estonia, Finland, France, Germany, Greece, Honduras, Hong-Kong, Hungary, Iceland, Ireland, Israel, Italy, Japan, Korea (South), Latvia, Liechtenstein, Lithuania, Luxembourg, Macao, Malaysia, Malta, Mexico, Norway, The Netherlands, Panama, Portugal, Romania, Singapore, Slovakia, Slovenia, Spain, Sweden, Switzerland, Ukraine, the United Kingdom, Uruguay, the USA.

As of April 2003, citizens of Russia and Belarus do not need visas but should present a meeting invitation to get their passports stamped at Polish consulates.

Citizens of other countries not listed above must obtain a visa prior to their arrival in Poland and should expect to pay between US\$5 and US\$10 for the visa application, and between US\$30 and US\$50 for visa issuance. Passports must be valid for three months after the departure date from Poland.

These instructions are subject to change. Participants should reconfirm the visa requirements at Polish consulates in their respective countries.

All tours and social programs will be arranged by Orbis Travel. As most participants are expected to arrive via Warsaw airport, Orbis Travel has arranged a sightseeing tour of Warsaw, the capital of Poland. For participants planning to stay after the meeting, other magnificent tours described on the tour reservation form are being offered.

## PROPOSED AGENDA AND TIMETABLE

### Sunday September 7, 2003

8:00 am	Set up of Ballroom and Trade Booth area continues all day
Noon to 7 pm	Registration at Mercure Hevelius Gdansk Hotel
Noon	Lunch meeting of the International Forum for Cotton Promotion
3:00 pm	Meeting of the Private Sector Advisory Panel
6:00 pm	Welcome cocktail in Mercure Hevelius Gdansk Hotel

### Monday September 8, 2003

8:00 am	Registration at the Wybrzeze Theatre
9:00 am	First Meeting of the Steering Committee (member delegates only) <ul style="list-style-type: none"> <li>• Approval of the Agenda</li> </ul>
9:30 am	Inaugural Session <ul style="list-style-type: none"> <li>• Conference chairman with welcoming remarks</li> <li>• Government official with inaugural remarks</li> <li>• Keynote address emphasizing the theme of the meeting</li> <li>• Report of the chair of the Standing Committee</li> </ul>
10:45 am	Tea/coffee in trade booth area
11:15 am	First Plenary Session—Economic Outlook <ul style="list-style-type: none"> <li>• Report of the executive director</li> <li>• Report from the Secretariat on outlook for supply</li> <li>• Report from the Secretariat on outlook for demand</li> <li>• Report from the Secretariat on outlook for trade</li> </ul>
12:30 pm	Lunch for all participants in trade booth area Lunch meeting of CICC
1:45 pm	First Open Session— Using Cotton Blends to Enhance Product Performance
3:30 pm	Tea/coffee in trade booth area
4:00 pm	Second Plenary Session—Statements <ul style="list-style-type: none"> <li>• Statements by member countries</li> </ul>
5:00 pm	Adjourn

7:30 pm Welcome dinner hosted by the Mayor of Gdansk, Mercure Hevelius Hotel

### **Tuesday September 9, 2003**

8:00 am Registration at the Wybrzeze Theatre

9:00 am Second Open Session—Cotton Quality Evaluation: New Possibilities

10:30 am Tea/coffee in trade booth area

11:00 am Third Plenary Session—Government Measures Affecting Cotton

- Report from the Secretariat
- Report from the WTO

12:30 pm Lunch for all participants in trade booth area  
Lunch meeting of the host committees from Egypt, Poland and Argentina  
(Secretary General's conference room)

1:45 pm Third Open Session—Improving Adherence to Good Trade Practices by Minimizing  
Quality Controversies

3:15 pm Tea/coffee in trade booth area

3:45 pm Second Plenary Session (continued)

- Statements by member, non-member and international organizations

5:00 pm Adjourn

6:15 pm Depart from Mercure Hevelius Hotel for folklore performance in Summer Theatre Sopot  
and Polish evening feast

### **Wednesday September 10, 2003**

9:00 am Second Meeting of the Steering Committee (member delegates only)

- Report of roundtable discussion with the Private Sector Advisory Panel
- Recommendations from the Standing Committee
  - Election of officers
  - Other items

10:30 am Tea/coffee in trade booth area

11:00 am Second Plenary Session (continued)

- Statements by member, non-member and international organizations

Noon Adjourn—lunch for all participants in trade booth area

2:20 pm Depart from Mercure Hevelius Hotel for Malbork Teutonic Castle and Amber Museum/  
Knights' Tournament/Banquet

### **Thursday September 11, 2003**

9:00 am Fourth Open Session—The Effects of Advances in Processing Techniques  
on Demand for Quality Cotton

11:00 am Tea/coffee in trade booth area

11:30 am Fourth Open Session (continued)—The Effects of Advances in Processing Techniques  
on Demand for Quality Cotton

- Meeting of the Committee on Cotton Production Research
  - Topics for 2004
  - Report from the WCRC—3

1:30 pm Lunch for all participants in trade booth area  
Lunch meeting of the Standing Committee

3:30 pm Tea/coffee in trade booth area

4:00 pm Meeting of the Drafting Group (member delegates only)

6:45 pm Leave from Mercure Hevelius Hotel for dinner in Gdansk Old Town

**Friday September 12, 2003**

- 8:30 am Third Meeting of the Steering Committee (member delegates only)
- Report of the Committee on Cotton Production Research
  - Adoption of the Plenary Statement
- 9:00 am Workshop: The World Cotton Sector Without Quotas—Prospects After 2005
- 10:30 am Tea/coffee in trade booth area
- 11:00 am Closing Plenary Session
- Invitation from Argentina
  - Summary remarks by the chair
  - Statements by member countries
- Noon Closing lunch at Mercure Hevelius Hotel

The Polish Organizing Committee will arrange the following breakout sessions:

- Mon Sept 8, 1:45 pm • Breakout Session #1: New Technologies in Cotton Quality Testing*
- 4:00 pm • Breakout Session #2: The Role of Arbitral Bodies in Encouraging Good Trading Practices (CICCA)*
- Tue Sept 9, 9:00 am • Breakout Session #3 Cotton Price Risk Management Tools for Textile Mills*
- 3:45 pm • Breakout Session #4 Cotton-On-Line, Opportunities for Improved Cotton Trade Through E-Commerce*
- Wed Sept 10, 9:00 am • Breakout Session #5 New Technologies Used in Cotton Spinning*
- Thu Sept 11, 9:00 am • Breakout Session #6: Workshop on Cotton Promotion (International Forum for Cotton Promotion)*

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## ICAC Guide for Presenters

This ICAC **Guide** is designed to ensure that statements and presentations to the meeting can receive the widest distribution and have the greatest impact possible. Copies of all statements and presentations received will be distributed to participants at the meeting and posted on the web on the day of delivery in Gdansk. Proceedings of the meeting, including the minutes of ensuing discussions, will be published as soon as possible when the Secretariat returns to Washington. Country reports, statements for plenary and open sessions and presentations received in advance will also be provided to the interpreters for improved communication during the meeting.

**Copyright.** By submitting presentations and statements to the ICAC Secretariat, authors assign copyright ownership to the ICAC for the purposes of publication in ICAC publications and distribution to the public.

**Electronic format.** The ICAC prefers to use electronic versions of all text and charts to ensure optimum reproduction. We are able to work with:

- Email with attachments – preferred method
- Imation *SuperDisks* (120 MB)
- CD-ROM
- Zip
- Floppy disks
- Macintosh or PC formatted

### Formats

- **Text:** We prefer MS Word documents (either Macintosh or PC versions) but we can accept WordPerfect and plain ASCII text files.
- **Photographic:** We prefer 400+ dpi TIFF or Photoshop ver. 5 images (at actual size). We can accept JPEG files.
- **Line art/charts/graphs:** We prefer PowerPoint files.
- **Graphics and other data:** We can accept Acrobat files (.pdf), Postscript files (.ps), QuickTime files (.mov), graphical image files (.gif), HTML files (.html), JPEG image files (.jpg), sound files (.wav), Illustrator ver 8 or lower (AI or EPS) or MS Excel spreadsheet document (.xls).

### Notes

- Provide all images (charts, graphs, photographs) as **separate** files.
- Ensure all color artwork is converted to CMYK (where possible).
- Use standard typefaces such as Arial or Times New Roman.
- Avoid using lines with widths of less than 1 point.
- Scans can be made of hard copy images if necessary. We cannot scan in color.
- PowerPoint, Word and Excel files can be used as long as they **do not contain placed images**. Such images should be provided separately.
- Please ensure that all e-mail messages, disks and hard copies are clearly labeled with the program/format and figure number(s) as necessary.
- Please send by e-mail or express mail service. Declare a *zero value* on mailed packages so that we are not charged at delivery. The ICAC does not return disks unless requested.
- Please ensure that file sizes are as small as possible, so that they can be downloaded quickly.

Please also:

1. Include a short summary (no more than 50 words) to describe the contents of each file – this may be a caption or legend; and
2. Identify the types of files (program formats) that you have submitted.

Any questions about the submission or preparation of statements and presentations can be directed to authors@icac.org or (202) 463-6660.

<b>OFFICIAL DELEGATE REGISTRATION FORM*</b>
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**62nd PLENARY MEETING  
INTERNATIONAL COTTON ADVISORY COMMITTEE**

**Gdansk, Poland – September 7-12, 2003**  
(Please write in capital letters)

Government \_\_\_\_\_ Head of Delegation [  ]

Title: (Mr. Mrs. Ms. etc.) First Name \_\_\_\_\_

Family Name \_\_\_\_\_

Position \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Country \_\_\_\_\_ Tel. # \_\_\_\_\_

Fax # \_\_\_\_\_ E-mail \_\_\_\_\_

Language desired for documents (check one) Arabic [  ] English [  ] French [  ] Russian [  ] Spanish [  ]

Arriving in Gdansk on (date and time) \_\_\_\_\_ Airline \_\_\_\_\_ Flight # \_\_\_\_\_

Name of accompanying person(s) attending social events \_\_\_\_\_

\* Official delegates are identified by their governments. Minutes not distributed at the meeting will be e-mailed or faxed later to the head of the delegation.

PLEASE SEND THIS FORM BEFORE 7 AUGUST 2003, TO:

**International Cotton Advisory Committee  
1629 K Street NW Suite 702, Washington DC 20006, USA  
Fax (202) 463 6950**

To register on line, visit our web site: <http://www.icac.org>





**62nd PLENARY MEETING OF THE INTERNATIONAL COTTON ADVISORY COMMITTEE**

Gdansk, Poland — 7–12 September 2003

**HOTEL RESERVATION FORM**Please fill out in capital letters and return to hotel before **July 15<sup>th</sup>****MERCURE HEVELIUS GDANSK**

22 Heweliusza Street, 80-890 Gdansk

Tel. +48 58 321 00 21, Fax. +48 321 00 20, e-mail: rez.mer.hevelius@orbis.pl

Rooms	Rates	Reservation Dates	
		From	To
single standard	EUR 111 <input type="checkbox"/>		
single superior	EUR 119 <input type="checkbox"/>		
double	EUR 136 <input type="checkbox"/>		
suite	EUR 229 <input type="checkbox"/>		

*Buffet breakfast & VAT included in price.***SPECIAL REQUESTS:** .....**Cancellation policy:**

- until August 7th, no charge
- after August 7th, first night will be charged
- less than 7 days prior to arrival, all nights will be charged

**Payment conditions:**

- ◆ Full payment on departure (with credit card guarantee) or
- ◆ Bank transfer:  
to the account of Hotel Mercure Hevelius in Bank Handlowy w Warszawie S.A., O/Gdansk, Poland  
Account No. 10301117-56518201.  
Please make reference to your surname and "ICAC -hotel" on transfer.  
All bank charges should be for client's account.

Mr / Mrs / Ms First Name: .....Last Name.....

ORGANIZATION .....

Address: .....

Country: ..... E-mail: .....

Telephone: ..... Fax: .....

Credit card guarantee: No. .... Valid \_\_\_/\_\_\_

Visa     Mastercard     Other (fill in the name)

*Credit card details required for guarantee.*

Arrival date \_\_\_\_\_ Flight Number \_\_\_\_\_

Departure date \_\_\_\_\_ Flight Number \_\_\_\_\_

**I do accept the reservation and cancellation conditions as stated in this form.****Signature:** ..... **Date** .....**Please fax this form to Mercure Hevelius: +48 58 321 00 20. ICAC will not handle hotel reservations**

Reservations made by July 15/03 are guaranteed; after this date, reservations are subject to availability

**62nd PLENARY MEETING OF THE INTERNATIONAL COTTON ADVISORY COMMITTEE**  
**Gdansk, Poland — 7-12 September 2003**

**TRANSFER BOOKING FORM**

Please fill out in capital letters and return by fax no later than **July 15th** directly to:  
 Polish Travel Office **ORBIS** Co Ltd, 22, Heweliusza St., 80-890 Gdansk, Poland,  
 Ms Anna Kuskowska, ph+48583014944, fax+48 583013110, e-mail: orbis.gdansk@pbp.com.pl

Mr / Mrs / Ms First Name: ..... Last Name.....  
 ORGANIZATION

Address: .....

Country: ..... E-mail: .....

Telephone: ..... Fax: .....

Arrival date \_\_\_\_\_ Flight Number \_\_\_\_\_

Departure date \_\_\_\_\_ Flight Number \_\_\_\_\_

.....  
**Transfer Gdansk International Airport - Hotel Mercure Hevelius**

Both ways:  Euro 26,00/per person

One way :  Euro 13,00/per person

.....  
**Payment:**

1. **Bank transfer** of applicable amount to following account:

**KREDYT BANK SA, I O/GDANSK, account number: 15001025-121020059378**  
**SWIFT CODE: KRDBPLPWGDA**

Please make reference to your surname and "**ICAC- transfers**" on deposit documentation.  
 All bank charges should be for your own account.

*or*

2. **Payment in cash** at the ICAC/Orbis information stand at Gdansk Airport upon arrival.

*or*

I AUTHORIZE ORBIS TO CHARGE MY CREDIT CARD:

TYPE \_\_\_\_\_ No. \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

## 62nd PLENARY MEETING OF THE INTERNATIONAL COTTON ADVISORY COMMITTEE

Gdansk, Poland—7-12 September 2003

### TOURS RESERVATION FORM

Please fill out in capital letters and return by fax no later than **July 15th** directly to:  
Polish Travel Office **ORBIS** Co Ltd, 22 Heweliusza St., 80-890 Gdansk, Poland  
ph. +48 58 301 4944, fax +48 58 301 3110, e-mail: orbis.gdansk@pbp.com.pl

Mr / Mrs / Ms First Name: ..... Last name.....

ORGANIZATION.....

Address: ..... Country: .....

Tel: ..... Fax: ..... E-mail: .....

**Payment: by credit card, or cash directly after arrival at the ORBIS stand in hotel lobby**

Description	Euro/Person	Proposed Date
<b>CODE A1 - TRI CITY</b> Visit <u>Gdansk Old Town</u> , 14 <sup>th</sup> century Cathedral in Oliva, organ concert. <u>Sopot</u> with the longest wooden pier in Europe and Gdynia harbour. Includes: transportation, guides, lunch, entrance tickets	Eur 36,00	
<b>CODE A2 – KASHUBIAN LAKE DISTRICT</b> Sightseeing Kashubia region, Kashubian Museum, cloister in Kartuzy and the famous Kashubian Route. Includes: transportation, guide, lunch, entrance tickets	Eur 46,00	
<b>CODE A3 – AMBER ROUTE</b> Visit the Amber Museum in Gdansk Old Town, and original amber workshop. Includes: transportation, guide, lunch, entrance tickets	Eur 34,0	
<b>CODE B1 – HEL PENINSULA</b> Boat voyage to Hel Town. Includes: transportation, guide, lunch, entrance tickets.	Eur 50,00	
<b>CODE B2 – OSTRODA – ELBLAG CANAL</b> Unique, largest in Europe (130 km) inland waterway, with 19 <sup>th</sup> century slipway installations, surrounded by reservations of water birds. Includes: transportation, guide, lunch, entrance tickets	Eur 67,00	
<b>CODE C1 - MASURIAN LAKES DISTRICT</b> Beautiful lakes district. WW II German headquarters " <i>Wolf Schanze</i> ". <u>Swieta Lipka</u> – a complex of Baroque sacral buildings, organ with moving figures of the saints. Includes: transportation, one night accommodation in hotel, breakfast, guides, entrance tickets, 1 dinner, 1 lunch	<ul style="list-style-type: none"> <li>▪ Eur 163 / person – single room</li> <li>▪ Eur 127 / person – double room</li> </ul>	
<b>CODE C2 – WARSAW</b> Old Town enlisted by UNESCO on World Cultural Heritage List; Royal Baths; <u>Wilanow</u> with baroque royal palace and 19 <sup>th</sup> century park. Includes: transportation, one night accommodation in hotel, breakfast, guides, entrance tickets, 2 lunches	<ul style="list-style-type: none"> <li>▪ Eur 194 / person – single room</li> <li>▪ Eur 162 / person – double room</li> </ul>	
<b>CODE C3 – CRACOW</b> Royal castle of Wawel. <u>Kazimierz</u> – Old Jewish Quarter. <u>Wieliczka</u> – famous medieval salt mine, Chapel of St. Kinga with sculptures and chandeliers made of salt. Includes: transportation, one night accommodation in hotel, breakfast, guides, entrance tickets, 2 lunches	<ul style="list-style-type: none"> <li>▪ Eur 386 / person – single room</li> <li>▪ Eur 340 / person – double room</li> </ul>	

*To conduct a tour, a minimum of 8 participants is required. Tours actual dates will be set upon arrival.*

I authorize ORBIS to charge my credit card:

Type ..... No. ....

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_